

**LYME CENTRAL SCHOOL
BOARD OF EDUCATION
June 12, 2014**

MEMBERS PRESENT

Gary Nicholson, President
Terry Countryman
Kathy Dyer
Deanna Lothrop
Brian Peters
Lynn Reichert
Scott Rickett
Missy Holmes, Clerk

ADMINISTRATORS PRESENT

Karen Donahue, Superintendent
Barry Davis, Principal
Pat Gibbons, Director of Pupil Services
Sandra Rooney, Business Official

OTHERS PRESENT

Stephen Todd	Jay Boak
Dominic D'Imperio	John Warneck
John Hodge	Sandra McGuire
Chris Crouse	Sue Pawlin
Yanna Ososkalo	Enesa Ososkalo
Christian Sanford	Stephen Gould
Patrick Revelle	Amanda Goutremout
Emily Taylor	Jason White
Eleanor VanNess	Janice Shepard
Nicholas Birchenough	Sue Brodeur
Helen Timerman	

CALL TO ORDER

President Gary Nicholson called the meeting of the Lyme Central School Board of Education to order at 6:00 PM.

EXECUTIVE SESSION

A motion was made by Kathy Dyer, seconded by Terry Countryman, to enter into executive session to discuss particular persons and personnel at 6:00 PM.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

MOTION CARRIED

A motion was made by Deanna Lothrop, seconded by Brian Peters, to adjourn executive session at 7:15 PM.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

MOTION CARRIED

**BOARD PRESENTATION
FOOD SERVICES**

Chris Crouse, Food Services Manager, reported. She provided an overview of the successes of school lunch for school year 2013-2014. She shared about percentages and how many students were served breakfast and lunch. She also provided the new breakfast regulations. She would like to offer more information during the summer BOE retreat.

FIRE INSPECTION REPORT

John Warneck, Jefferson-Lewis BOCES, presented the fire inspection report.

**BOARD INFORMATION
STAFF DEVELOPMENT TRAINING**

The staff development training & conferences for June were included for review.

STUDENT ENROLLMENT

The student enrollment was included for review.

SCHOOL HEALTH SERVICES

The school health services reports for May 2014 was included for review.

COLLEGENOW TC3

Seven students took courses through the CollegeNow TC3 program. Mrs. Lothrop said the math courses may not prepare students for the rigor college math courses.

**BOARD REPORTS
TRANSPORTATION SUPERVISOR**

The Transportation Supervisor's report was included for review.

PRINCIPAL

Principal Davis reported. Graduation is quickly approaching. He has been working on the master schedule with Mrs. Gibbons and Mrs. Durr. There was a Christopher Hopper assembly for middle school students on June 4, 2014. North Country Channel 7 All Stars were recognized: Troy Wilson, Jared Donaldson, Yanna Ososkalo, Paige Kappus-Kron.

DIRECTOR OF PUPIL SERVICES

Director Gibbons reported. She has been working on assessments. Science grade 4 & 8 tests have been completed and scored at Sackets Harbor. She plans to meet with the custodial staff to discuss year-end activities.

SUPERINTENDENT

Superintendent Donahue reported. She is recommending we sell the Toro mower due to the state of disrepair. We have been approached by BOCES to be part of a grant to reduce energy bills by the use of solar energy.

ACTION ITEMS

June 12, 2014

MINUTES

A motion was made by Kathy Dyer, seconded by Deanna Lothrop, to approve minutes from the May 15, 2014 meeting.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

MOTION CARRIED

FINANCIAL REPORTS

A motion was made by Terry Countryman, seconded by Deanna Lothrop, to approve the financial reports:

General Fund Warrant #26	\$383,421.50
General Fund Supplemental #23	\$58,854.68
School Lunch Warrant #15	\$8,743.09
Federal Fund Warrant #21	\$8,584.86
Capital Fund Warrant #11	\$2,232.60

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

MOTION CARRIED

FIRE INSPECTION REPORT

A motion was made by Brian Peters, seconded by Scott Rickett, to approve approve the fire inspection report.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

MOTION CARRIED

RESERVE FUNDS

A motion was made by Scott Rickett, seconded by Lynn Reichert, to approve the reserve fund recommendations:

June 2014 Reserve Fund Recommendations	2014	2013
Employee Benefit Accrued Liability	\$30,000	\$45,000
Retirement Contribution Reserve	\$20,000	\$42,000
Tax Certiorari Reserve	\$50,000	\$118,000
Unemployment Insurance Reserve	\$20,000	\$40,000
Total	\$120,000	\$245,000

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

MOTION CARRIED

TRANSFER & CLOSE BOOKS

A motion was made by Brian Peters, seconded by Deanna Lothrop, to approve to transfer as necessary and close books as of June 30, 2014.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

MOTION CARRIED

COOPERATIVE PURCHASING

A motion was made by Scott Rickett, seconded by Lynn Reichert, to approve the resolution to agree to participate in the St. Lawrence/Lewis BOCES Cooperative Purchasing Programs in accordance with the guidelines set forth in the "Cooperative Purchasing Agreement" for the 2014-2015 school year.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

MOTION CARRIED

DISPOSAL OF BALLOTS

A motion was made by Brian Peters, seconded by Deanna Lothrop, to approve the disposal of the March 26, 2013 ballots and the May 21, 2013 ballots.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

MOTION CARRIED

POLICIES

First reading of policy #5674 – Use of School District Trademarks and Service Marks

Review of procedures:

- #5674-School Trademark Usage Request Form
- #7241 – Notification of Rights Under FERPA
- #7360 – Weapons in School and the Gun-Free Schools Act
- #7511 – Immunization Guidelines

A motion was made by Scott Rickett, seconded by Brian Peters, to approve the policy revisions:

- #3411 – Prohibition of Weapons on School Grounds
- #3510 – Emergency School Closings
- #5240 – School Tax Assessment and Collection/Property Tax Exemptions
- #6161 – Conference/Travel Expense Reimbursement
- #7360 – Weapons in School and the Gun-Free Schools Act
- #7511 – Immunization of Students
- #7614 – Preschool Special Education Program

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

MOTION CARRIED

DONATION

A motion was made by Brian Peters, seconded by Deanna Lothrop, to accept the donation of a Lenovo Ideapad valued at \$549.90 from Victory Church to be given to a 2014 Senior.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

MOTION CARRIED

SCHOLARSHIP DONATIONS

A motion was made by Brian Peters, seconded by Lynn Reichert, to accept the scholarship donations:
 Barry Davis in memory of Gavin Tedford (\$50)
 Alfred & Jean Gianfagna – Alfred J. Gianfagna memorial scholarship (\$300)
 Margaret Thompson – Mert Thompson scholarship fund (\$250)

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

MOTION CARRIED

ACTIVITY REQUEST

A motion was made by Kathy Dyer, seconded by Deanna Lothrop, to approve the request for the use of the gym/cafeteria/classroom for Zumba, June 28-September 2, 2014, Tuesdays, Thursdays, and Saturdays.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

MOTION CARRIED

The request for Victory Church's Community Pig Roast on August 30, 2014, was tabled.

A motion was made by Deanna Lothrop, seconded by Brian Peters, to approve the request from Lyme Youth Commission for the use of a bus for summer field trips; and use of a classroom/gym in inclement weather, July 18-August 1, 2014.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

MOTION CARRIED

FIELD TRIP REQUEST

A motion was made by Deanna Lothrop, seconded by Brian Peters, to approve the field trip request for Select Chorus to Spaghetti Warehouse in Syracuse, June 26, 2014.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

MOTION CARRIED

ACTIVITY REQUEST

June 12, 2014

A motion was made by Deanna Lothrop, seconded by Brian

Peters, to approve the request from CYC Junior Division to use the school grounds, July and August 2014.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

MOTION CARRIED

A motion was made by Deanna Lothrop, seconded by Scott Rickett, to approve the request for a Zumba Jam on August 2, 2014, 12:30-5:00 PM.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

MOTION CARRIED

EQUIPMENT DISPOSAL

A motion was made by Kathy Dyer, seconded by Brian Peters, to approve the disposal of the Toro mower and to place an ad for the highest bidder.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

MOTION CARRIED

EXECUTIVE SESSION

A motion was made by Deanna Lothrop seconded by Scott Rickett, to appoint Kathy Dyer as a pro tem clerk for the executive session.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

MOTION CARRIED

A motion was made by Deanna Lothrop, seconded by Scott Rickett, to enter into executive session to discuss CSE and particular persons and personnel at 7:55 PM.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

MOTION CARRIED

A motion was made by Deanna Lothrop, seconded by Scott Rickett, to adjourn executive session at 8:05 PM.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

MOTION CARRIED

ACTION ITEMS
CSE RECOMMENDATIONS

A motion was made by Lynn Reichert, seconded by Brian Peters, to accept the CSE recommendations.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

MOTION CARRIED

PERSONNEL
APPOINTMENT

The appointment of Justin Henderson as a Groundskeeper was tabled.

A motion was made by Deanna Lothrop, seconded by Brian Peters, to approve the following extracurricular appointments:

Marching Band – Michele Bariteau
Boys' Varsity Soccer Coach – Scott Radley
Girls' Varsity Soccer Coach – Kristin Dickson
Assistant Girls' Varsity Soccer Coach – Alicia Thomas
Boys' Modified Soccer Co-Coach – Frederick O'Brien
Boys' Modified Soccer Co-Coach – Robert Goutremout

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

MOTION CARRIED

A motion was made by Deanna Lothrop, seconded by Kathy Dyer, to appoint Doreen Schneckenburger as a .6 FTE Spanish Teacher for the 2014-2015 school year, Step 1A, \$25,392.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

MOTION CARRIED

NON-CONTRACTUAL SALARIES

A motion was made by Kathy Dyer, seconded by Scott Rickett, to approve the non-contractual salaries for school year 2014-2015:

Vicky Barbour	\$38,018.79
Christine Crouse	\$38,018.79
Barry Davis	\$89,591.55
Sandra Dudley-Rooney	\$61,127.10
Patricia Gibbons	\$89,591.55
Melissa Holmes	\$37,424.77

Gary Nicholson	Yes	Terry Countryman	Yes
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Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

MOTION CARRIED

ADDITIONAL SUMMER DAYS

A motion was made by Deanna Lothrop, seconded by Lynn Reichert, to approve up to 10 additional summer work days:

Christine Rickett
Robin Weston
Sherri Wilson

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

MOTION CARRIED

RETIREMENT

A motion was made by Deanna Lothrop, seconded by Brian Peters, to accept retirement with regret and appreciation of Karen Donahue, Superintendent, effective September 5, 2014.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

MOTION CARRIED

ADJOURNMENT

A motion was made by Deanna Lothrop, seconded by Brian Peters, to adjourn the meeting at 9:57 PM.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

MOTION CARRIED

Respectfully submitted,

Missy Holmes
Board of Education Clerk